



Bayview Chamber of Commerce Raffle Fundraisers Guidelines

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Purpose

1. Coordinate the sale of Raffle Tickets to raise funds to support the programs of the Bayview Chamber of Commerce.
2. Ensure Chamber Raffles follow requirements of IDAPA 52.01.02. This requires us, as an IRS 501(c) (6) organization, to limit 50-50 raffles to:
 - a. No more than 12 raffles per year.
 - b. Limit the cash payout to \$1,000 per raffle.
 - c. These are classed as Low-Stakes Raffles, and exempt us from licensing by the Idaho State Lottery Commission.

Actions

1. Determine the number of raffles to conduct each year, based on ability to sell-out tickets.
2. Obtain tickets (Kathi Ellis provided recent tickets). Tickets require:
 - a. Sponsoring Agency (Bayview Chamber of Commerce)
 - b. Event Name
 - c. Date, Time, & Location of Drawing
 - d. Price of Ticket (\$20)
 - e. Prize (\$1,000)
3. Record distribution of tickets to assure 100% return of stubs and money.
4. Distribute tickets for sale to individuals and tickets with a sales poster to businesses.
5. Monitor progress of sales and report progress to Chamber Meetings.
6. Collect ticket stubs with funds. Transfer funds to Treasurer for recordkeeping & deposit.
7. Conduct drawing and provide winner with a Prize Check.

Organization

1. This is a Standing Committee operating under the guidance of the Bylaws and Standing Rules of the Bayview Chamber of Commerce.
2. Chairman and Chamber Board shall review this document on an annual basis and revise as needed.
3. No significant budget is anticipated to support this committee.